

**STEPHENS COUNTY APPRAISAL DISTRICT**

201 S Rose Ave. P. O. Box 351  
Breckenridge, TX 76424

**NOTICE OF PUBLIC MEETING OF THE BOARD OF DIRECTORS**  
**Tuesday, June 6, 2023 at 7:30 AM**

GARY ZEITLER RPA, RTA, CCA  
CHIEF APPRAISER

PHONE: 254.559.8233  
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The Stephens County Appraisal District Board of Directors will meet in a public meeting on Tuesday May 16, 2023 at 7:30 AM in the District's office at 201 S. Rose Ave, Breckenridge, Stephens County, Texas.

In accordance with the Texas Open Meetings Acts (Sb Ch D & E of Ch. 551 Tex Govt. Code), The Board of Directors may enter a closed session to deliberate any subject authorized by Subchapter D and listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in the closed meeting will be taken in an open meeting held in accordance with the Texas Open Meeting Act. All voting actions or decisions will take place in the open meeting.

Items do not have to be taken in the same order as shown on the agenda.

**MINUTES**

**AGENDA**

2023 – 05 – 001 CALL TO ORDER  
*Called meeting to order at 7:33 AM by chairman Jerry Toland*

2023 – 05 – 002 ESTABLISH A QUORUM

**Board Members**

*Jerry Toland  
Rob Durham  
Parker Wylie  
Gregg Goodall*

**Staff**

*Will Thompson*

**Public**

2023 – 05 – 003 PUBLIC ACCESS  
The time period shall be three (3) minutes per person. The time limit may be adjusted at the discretion of the Chairman of the Board at each meeting. If a large number of persons wish to speak at the Board, the Chairman may reduce each person's time for speaking as may be reasonably necessary to allow the Board to complete its business and adjourn the meeting at a reasonable time. The Board may refuse to hear any person who attempts to speak on a subject unrelated to the business of the appraisal district or within the jurisdiction of the Board of Directors.

*No one present*

**AGENCY REPORTS**

2023 – 05 – 004 CONSENT AGENDA

Items:

1. Minutes from Board of Directors Meeting held May 19, 2023
2. Financial Reports (Reconciliation, Budget, Allocation)
3. GIS Report
4. Set next meeting time and location for Tuesday July 11, 2023 at 7:30 AM in the District Office (will include public hearing on 2024 budget)

Action: Acceptance of reports (one motion)

*Motion: To accept reports as presented  
Moved by: Gregg Goodall  
Second by: Parker Wylie  
Vote: 3-0 in favor of motion*

2023 – 05 – 005 CHIEF APPRAISER REPORT  
- Correspondence to the BOD

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- Update of Roof
  - Update on District Initiatives
  - Update on Appraisal Process
- Action: None

**UNFINISHED BUSINESS**

2023 – 05 – 006 CONSIDERATION OF INSURANCE NEEDS

Items: Email exchange with Wallace and with TML

Action: Direction by the Board

Motion: *Moved to accept coverage by TML Risk Pool*

Moved by: *Gregg Goodall*

Second by: *Rob Durham*

Vote: *3-0 in favor*

2023 – 05 – 007 CONSIDERATION OF 2024 PRELIMINARY BUDGET

Items: 2024 Preliminary Budget

Action: None

2023 – 05 – 008 ADJOURN

Motion: *To adjourn*

Moved by: *Rob Durham*

Second by: *Parker Wylie*

Vote: *3-0 in favor*

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Minutes were taken by William Thompson, Chief Appraiser in Training.

Minutes approved this \_\_\_ day of \_\_\_\_\_, 2023

  
\_\_\_\_\_  
Jerry Toland, BOD Chairman

  
\_\_\_\_\_  
BOD Member