

STEPHENS COUNTY APPRAISAL DISTRICT

201 S Rose Ave. P. O. Box 351
Breckenridge, TX 76424

GARY ZEITLER RPA, RTA, CCA
CHIEF APPRAISER

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BOARD OF DIRECTORS
NOTICE OF PUBLIC MEETING

The Stephens County Appraisal District Board of Directors will meet in a public meeting on **Tuesday, March 8, 2022 at 7:30 AM** in the Appraisal District's office at 201 S. Rose Ave, Breckenridge, Stephens County, Texas.

MINUTES

AGENDA

In Attendance:

Board Members

Jerry Toland
Ted Goldsmith
Roy Russell
Parker Wylie

Staff

Will Thompson

2022 – 03 – 001 CALL TO ORDER

Called to order at 7:44 AM

2022 – 03 – 002 ESTABLISH A QUORUM

2022 – 03 – 003 PUBLIC ACCESS

The time period shall be three (3) minutes per person. The time limit may be adjusted at the discretion of the Chairman of the Board at each meeting. If a large number of persons wish to speak at the Board, the Chairman may reduce each person's time for speaking as may be reasonably necessary to allow the Board to complete its business and adjourn the meeting at a reasonable time. The Board may refuse to hear any person who attempts to speak on a subject unrelated to the business of the appraisal district or within the jurisdiction of the Board of Directors.

2022 – 03 – 004 CONSENT AGENDA ITEMS

1. Minutes from the Stephens County Appraisal District Board of Directors Meeting held February 10, 2022.
2. Financial Reports
3. GIS Report
4. Set next meeting time and location for April 5, 2022 at 7:30 AM in the District Office

Motion: Accept as presented

Moved: Parker Wylie

Second: Roy Russell

2022 – 03 – 005 CONSIDER CLOSE OUT OF 2021 BUDGET

Items: Update on closing out 2021 Budget

Motion: Make adjustments on current statements by issuing balances from the previous year

Moved: Roy Russell

Second: Ted Goldsmith

2022 – 03 – 006 CONSIDER REVISIONS TO THE SCAD POLICIES AND PROCEDURES

Items:

1. SCAD Board Policy Manual
2. Mass Appraisal Policy
3. Complaint Policy

Motion: Accept policies as written

Moved: Parker Wylie

Second: Roy Russell

2022 – 03 – 007 ARB APPOINTMENTS

Items: List of ARB Nominations and Positions by Resolution

Motion: Accept as written

Moved: Ted Goldsmith

Second: Parker Wylie

2022 – 03 – 008 CONSIDER PERSONNEL MATTERS

In accordance with the Texas Open Meetings Acts (Sb Ch D & E of Ch. 551 Tex Govt. Code), The Board of Directors may enter a closed session to deliberate any subject authorized by Subchapter D and listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in the closed meeting will be taken in an open meeting held in accordance with the Texas Open Meeting Act.

Entered at 8:17 and 8:22

No action taken during the closed session

2022 – 03 – 009 CHIEF APPRAISER REPORT

- Update on re-appraisal process
- Discussion of 2021 PVS Data
- Education & Training Schedule
- Updating Costs
- Updating Codes

Motion: To have air ducts cleaned and add air cleaners to 3 units

Moved: Roy Russell

Second: Ted Goldsmith

2022 – 03 – 010 CONSIDER ADJOURNMENT

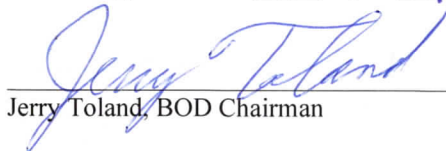
Motion: Move to adjourn

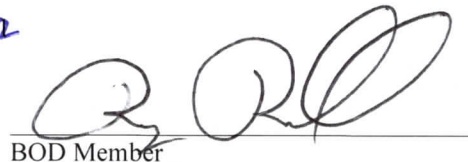
Moved: Roy Russell

Second: Parker Wylie

Minutes were taken by William Thompson, Chief Appraiser in Training.

Minutes approved this 4 day of MARCH, 2022


Jerry Toland, BOD Chairman


BOD Member