

STEPHENS COUNTY APPRAISAL DISTRICT

201 S Rose Ave. P. O. Box 351
Breckenridge, TX 76424

GARY ZEITLER RPA, RTA, CCA
CHIEF APPRAISER

PHONE: 254.559.8233
FAX: 254.559.2897

BOARD OF DIRECTORS
NOTICE OF PUBLIC MEETING

The Stephens County Appraisal District Board of Directors will meet in a public meeting on **Thursday October 14, 2021 at 7:30 AM** in the District's office at 201 S. Rose Ave, Breckenridge, Stephens County, Texas.
In Attendance:

MINUTES

2021 - 10 - 001 CALL TO ORDER

2021 - 10 - 002 ESTABLISH A QUORUM

In Attendance: Jerry Toland, Ted Goldsmith, Parker Wylie, Roy Russell, and Rob Durham
Staff: Will Thompson
Other: Erika McComis

2021 - 10 - 003 PUBLIC ACCESS

This is an opportunity for the public to address the Board on any matter of public business concerning the Stephens County Appraisal District. Each person requesting time to speak prior to the start of the meeting will receive 3 minutes.

2021 - 10 - 004 CONSIDER CONSENT AGENDA ITEMS.

All items on the consent agenda are considered to be routine by the Board and will be considered under one motion. If a Board member or someone from the public in attendance raises question on an item, the item may be removed from the consent agenda for separate consideration.

1. Minutes from the Stephens County Appraisal District Board of Directors Meeting held September 14, 2021
2. Financial Reports
3. Set next meeting time and location for November 9, 2021 at 7:30 AM in the District Office

Items: Financial Reports
Motion: Approve consent items as presented
Moved by: Ted Goldsmith
Second by: Roy Russell
Vote: 5-0 to Approve

2021 - 10 - 005 CONSIDER RENNOVATION PROJECTS

Items: Bids on renovation projects
Consideration: Discus projects and Bids
Motion: To accept bid submitted by Thurman Furniture for \$4,211.49 for carpet
Moved by: Rob Durham
Second by: Roy Russell
Vote: 5-0 to Approve

2021 - 10 - 006 CONSIDER AGRICULTURE POLOCIES AND PROCEDURES FOR DISTRICT

Items: ~~Board of Directors Assignments by entity~~
Correction: Proposed set of procedures to be considered by the Ag Advisory Committee was submitted for discussion
Consideration: ~~Approval as presented~~
Correction: For discussion
No action taken

2021 - 09 - 010 CONSIDER REQUEST FOR PROPOSALS ON MINERAL/INDUSTRIAL APPRAISAL
Items: ~~Disaster Recovery Policy~~
Correction: No items
Consideration: ~~Approve as presented~~
Correction: BOD considered submitting a request for proposals to explore options available to the district for help with mineral appraisal and ownership management.
Motion: To submit a "Request for Proposal" from at least three companies, including Morgan Ad Valorem Services, Inc.
Moved by: Roy Russell
Second by: Parker Wylie
Vote: 5-0 to Approve

2021 - 09 - 009 ANNUAL REVIEW OF CHIEF APPRAISER AND CHIEF APPRAISER IN TRAINING
Items: ~~Slate of Nominees~~
Correction: Annual Review Document
Consideration: Approve as presented
Discussion only; no action taken

2021 - 09 - 012 CONSIDER PERSONNEL MATERS
In accordance with the Texas Open Meetings Act (Sb Ch D & E of Ch 551 Tex. Govt. Code), the Board may enter closed a closed meeting to deliberate any subject authorized by Subchapter D and listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in the closed meeting will be taken in an open meeting held in accordance with the Texas Open Meeting Act.

2021 - 09 - 013 CHIEF APPRAISER REPORT
- Update of office activities and progress
- Upcoming training/travel schedule
- Update on new appraiser and appraisal plan

2021 - 09 - 014 APPROVE ADJOURNMENT
Items: None
Consideration: Approve as presented
Motion: Move to adjourn
Moved by: Rob Durham
Second by: Parker Wylie
Vote: 5-0 to Accept

Minutes were taken by William Thompson, Chief Appraiser in Training.

Minutes approved this _____ day of _____, 2021



Jerry Toland, BOD Chairman



Ted Goldsmith, BOD Secretary