

STEPHENS COUNTY APPRAISAL DISTRICT

201 S Rose Ave. P. O. Box 351
Breckenridge, TX 76424

GARY ZEITLER RPA, RTA, CCA
CHIEF APPRAISER

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BOARD OF DIRECTORS NOTICE OF PUBLIC MEETING

The Stephens County Appraisal District Board of Directors will meet in a public meeting on **Tuesday, May 11, 2021 at 7:30 AM** and it will be held in the District's office at 201 S. Rose Ave, Breckenridge, Stephens County, Texas.

MINUTES

In Attendance:

Board Members

Jerry Toland
Ted Goldsmith
Tom Cyprian
Parker Wylie
Roy Russell

Staff

Will Thompson
Linda Carrington

Entities

Bryan Allen

Others

Cameron Gulley

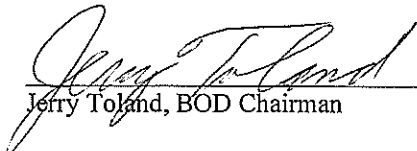
AGENDA

- 2021-05-001 **CALL TO ORDER**
Meeting was called to order at 7:32 am
- 2021-05-002 **ESTABLISH A QUORUM**
A quorum was established
- 2021-05-003 **PUBLIC COMMENT**
None
- 2021-05-004 **CONSIDER MINUTES FROM STEPHENS COUNTY APPRAISAL DISTRICT MIUTES FOR THE BOARD OF DIRECTORS MEETING HELD APRIL 13, 2021.**
Motion: Approve as submitted
Moved by: Parker Wylie
Second by: Tom Cyprian
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- 2021-05-005 **FINANCIAL REPORTS**
Items: Monthly report for April 2021; YTD Budget Report
Consideration: Approval of reports
Cameron Gulley delivered and presented 2020 Audit Report (discussion only)
Motion: Approve the local reports as submitted
Moved by: Tom Cyprian
Second by: Roy Russell
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- 2021-05-006 **RENNOVATIONS BIDS**
Items: Bids from contractors on repair and improvements to building.
Consideration: Approval/Award of bids
Motion: Approve Duran Construction for work center closet
Moved by: Parker Wylie
Second by: Roy Russell
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- 2021-05-007 **CONSIDER UPDATES TO DISTRICT POLICY MANUAL**
Items: Updated policy manual and resolutions
Consideration: Approve/revise manual as updated
Motion: Approve as updated & revised
Moved by: Roy Russell
Second by: Tom Cyprian

- 2021-05-008 CONSIDER UPDATES TO PERSONNEL MANUAL
 Items: Updated policy manual
 Consideration: Approve/Revise manual as updated
Discussion only
- 2021-05-009 CONSIDER STAFFING NEEDS
 Items: Board will enter an executive session at this time to discuss personnel issues/changes
Board did not enter executive session. Suggested searching for part-time help.
- 2021 – 010 CHIEF APPRAISER REPORT
- Preliminary Values Report
No news on appeal
 - Appraisal Process Update
Entering into protest phase of cycle; preliminary values are up over last year
 - IT Upgrade Reports
 - o Server
Installed and operating
 - o Workstations
Ordered; waiting delivery and installation
 - o TNT Website
Launches June 1, 2021
 - o Mapping/Search Site
Launches July 1, 2021
 - o VOiP System
Delayed until new wiring is implemented.
 - TML Health changes
TML has announced a shift to BC/BS; changes in rates coming soon
- 2021-05-011 CONSIDER NEXT MEETING DATE
 Consideration: 7:30 AM on June 8, 20201
Motion: Approve
 Moved by: Parker Wylie
 Second by: Ted Goldsmith
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- 2021-05-012 CONSIDER AND/OR APPROVE ADJOURNMENT
 Consideration: Adjournment
 Motion: Approved
 Moved by: Tom Cyprian
 Second by: Parker Wylie

Minutes were taken by William Thompson, Chief Appraiser in Training.

Minutes approved this _____ day of _____, 2021



 Jerry Toland, BOD Chairman



 Ted Goldsmith, BOD Secretary