

STEPHENS COUNTY APPRAISAL DISTRICT

201 S Rose Ave. P. O. Box 351
Breckenridge, TX 76424

GARY ZEITLER RPA, RTA, CCA
CHIEF APPRAISER

PHONE: 254.559.8233
FAX: 254.559.2897

BOARD OF DIRECTORS NOTICE OF PUBLIC MEETING

The Stephens County Appraisal District Board of Directors will meet in a public meeting on **Tuesday, March 9, 2021 at 7:30** in the District's office at 201 S. Rose Ave, Breckenridge, Stephens County, Texas.

MINUTES

In Attendance:

SCAD Board Members Present

Jerry Toland, Chairman
Parker Wylie, Member
Roy Russell, Member
Ted Goldsmith, Secretary
Tom Cyprian, Member

Also Present

Linda Carrington, Asst Cf Interim Appraiser
Will Thompson, Chief Appraiser in Training

- 2021 – 013 **CALL TO ORDER**
Meeting was called to order at 7:30 A.M. by Jerry Toland, Chairman
- 2021 – 014 **ESTABLISH A QUORUM**
All members of the board were present.
- 2021 – 015 **PUBLIC ACCESS**
No public comment was made.
- 2021 – 016 **CONSIDER AND/OR APPROVE MINUTES FROM STEPHENS COUNTY APPRAISAL DISTRICT MIUTES FOR THE BOARD OF DIRECTORS MEETING HELD FEBRUARY 2, 2021.**
Consideration: Verification of the meeting record
Action: Accept as presented
Moved: Parker Wylie
Second: Roy Russell
Vote: 4 – 0
- 2021 – 017 **CONSIDER AND/OR APPROVE FINANCIAL REPORT FOR JANUARY & FEBRUARY 2021**
Consideration: Verification of expenditures
Action: Accept as presented
Moved: Ted Goldsmith
Second: Parker Wylie
Vote: 4 – 0
- 2021 – 018 **REVIEW 2020 FINANACIAL STUDY & 2021 RE-FORMATED BUDGET**
Consideration: Determine overage from 2020 and examine the impact of adjustments and added expenditures for 2021
Action: Approve adjustments to 2021 Budget
Moved: Roy Russell
Second: Ted Goldsmith
Vote: 4 – 0
- Action: Move \$67,000 2020 overage from General Fund to other account and designate for renovation, repair and capital improvement expenditures**
Moved: Roy Russell
Second: Ted Goldsmith
Vote: 4 – 0

- 2021 – 019 CONSIDER AND/OR APPROVE ADDITION OF CHIEF APPRAISER IN TRAINING TO SIGNATURE CARDS ON ACCOUNTS AT INTERBANK
Consideration: Add Chief Appraiser in Training to signature cards at bank
Action: Approve the addition of William Thompson to Interbank the General Fund (**5711) and the District Account (****8163) signature cards**
Moved: Roy Russell
Second: Ted Goldsmith
Vote: 4 – 0
- 2021 – 020 CONSIDER AND/OR APPROVE MONTHLY EXPENDITURES TO BE PLACED ON DRAFT
Consideration: Set up routine, monthly expenses on draft
Action: Place the attached list of accounts payable on draft/ACH
Moved: Ted Goldsmith
Second: Parker Wylie
Vote: 4 – 0
- 2021 – 021 CONSIDER AND/OR APPROVE PLAN TO COMPLETE TRUTH IN TAXATION WEBSITE
Consideration: Select a company to develop and launch the Truth in Taxation website as required by 2019 SBI
Action: Approve contract with BIS to develop SCAD's Truth in Taxation website
Moved: Roy Russell
Second: Parker Wylie
Vote: 4 – 0
- 2021 – 022 CONSIDER AND/OR APPROVE IT SUPPORT, PURCHASES AND MAINTENANCE PLAN
Consideration: Examine the current IT inventory and design an improvement plan
Action: Approve the purchase of a new district server from SDS
Moved: Parker Wylie
Second: Roy Russell
Vote: 4 – 0
- Action: Approve the contact with BIS for mapping services**
Moved: Parker Wylie
Second: Roy Russell
Vote: 4 – 0
- Action: Table pending negotiation of a 3-year replacement schedule for workstations**
- 2021 – 023 CONSIDER AND/OR APPROVE BUILDING RENNOVATIONS
Consideration: Examine needed renovations and bids
Action: Tabled pending examination/determination of roof and the collection of additional bids
- 2021 – 024 CONSIDER AND/OR APPROVE CHANGE OVER TO VOIP SYSTEM
Consideration: Consider proposal to move office phones to VOiP System
Action: Tabled pending a final bid
- 2021 – 025 CHIEF APPRAISER REPORT
- PTAD - PVS
- MAPS Report
- Contract/Outsource Review
- Mapping program/plan
- Division Orders
- Board Configuration/Election
- 2021 – 026 CONSIDER AND/OR APPROVE NEXT MEETING DATE
Action: Set the next meeting for April 13, 2021 at 7:30 A.M. at the SCAD Office
Moved: Roy Russell
Second: Parker Wylie
Vote: 4 – 0

2021 - 027

CONSIDER AND/OR APPROVE ADJOURNMENT

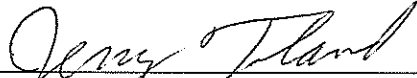
Action: Motion to adjourn meeting

Moved: Roy Russell

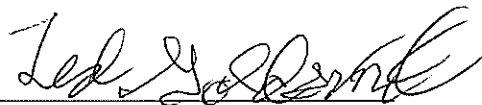
Second: Parker Wylie

Vote: 4 - 0

Minutes approved this 13 day of April, 2021



Jerry Toland, BOD Chairman



Ted Goldsmith, BOD Secretary