

# STEPHENS COUNTY APPRAISAL DISTRICT

201 S Rose Ave. P. O. Box 351  
Breckenridge, TX 76424

GARY ZEITLER RPA, RTA, CCA  
CHIEF APPRAISER

PHONE: 254.559.8233  
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BOARD OF DIRECTORS  
NOTICE OF PUBLIC MEETING

The Stephens County Appraisal District Board of Directors will meet in a public meeting on **Thursday, August 12, 2021 at 7:30 AM** in the District's office at 201 S. Rose Ave, Breckenridge, Stephens County, Texas.

## MINUTES

In Attendance:

**Board**

Ted Goldsmith  
Parker Wylie  
Roy Russell

**Staff**

Will Thompson  
Amy Judkins

**Public**

- 2021 - 08 - 001 CALL TO ORDER  
*Meeting called to order at 7:30 AM*
- 2021 - 08 - 002 ESTABLISH A QUORUM  
*Quorum established.*
- 2021 - 08 - 003 PUBLIC ACCESS  
*None*
- 2021 - 08 - 004 CONSIDER CONSENT AGENDA ITEMS.
1. Minutes from the Stephens County Appraisal District Board of Directors Meeting held July 13, 2021.
  2. Financial Reports
  3. Set next meeting time and location for September 7, 2021 at the District Office
- Action:** Move to accept as written  
**Motion:** Parker Wylie  
**Second:** Roy Russell  
**Vote:** 3-0
- 
- 2021 - 08 - 005 CONSIDER RENNOVATION PROJECTS
- Items:** Bids on renovation projects  
**Consideration:** Discuss and determine next steps  
**Action:** Motion to accept Square D construction bid for the two renovation projects  
**Motion:** Roy Russell  
**Second:** Parker Wylie  
**Vote:** 3-0
- 
- 2021 - 08 - 006 CONSIDER REVISED CONTRACT WITH EAGLE FOR CHIEF APPRAISER AND RESIDENTIAL APPRAISAL SERVICES
- Items:** Updated Contract  
**Action:** Motion to accept contracts as written  
**Motion:** Parker Wylie  
**Second:** Roy Russell  
**Vote:** 3-0
- 
- 2021 - 08 - 007 CONSIDER CONTRACT FOR MINERAL CONSULTING AND REVIEW
- Items:** Proposed Contract  
**Action:** Motion to table until further information/bids from other options  
**Motion:** Roy Russell

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## BOARD OF DIRECTORS NOTICE OF PUBLIC MEETING

The Stephens County Appraisal District Board of Directors will meet in a public meeting on **Tuesday, September 14, 2021 at 7:30 AM** in the District's office at 201 S. Rose Ave, Breckenridge, Stephens County, Texas.

In Attendance:

### AGENDA

2021 - 09 - 001 CALL TO ORDER

2021 - 09 - 002 ESTABLISH A QUORUM

2021 - 09 - 003 PUBLIC ACCESS

*This is an opportunity for the public to address the Board on any matter of public business concerning the Stephens County Appraisal District. Each person requesting time to speak prior to the start of the meeting will receive 3 minutes.*

2021 - 09 - 004 CONSIDER CONSENT AGENDA ITEMS.

*All items on the consent agenda are considered to be routine by the Board and will be considered under one motion. If a Board member or someone from the public in attendance raises question on an item, the item may be removed from the consent agenda for separate consideration.*

1. Minutes from the Stephens County Appraisal District Board of Directors Meeting held August 12, 2021
  2. Financial Reports
  3. Set next meeting time and location for October 12, 2021 at 7:30 AM in the District Office
- Items: Financial Reports  
Consideration: Approve as presented

2021 - 09 - 005 CONSIDER 2022 PROPOSED BUDGET

Items: 2022 Proposed Budget  
Consideration: Approved as presented

2021 - 09 - 006 CONSIDER 2022 HEALTH INSURANCE OPTIONS FOR EMPLOYEES

Items: Health Insurance Options from TML  
Consideration: Approval of a board selected option from the list

2021 - 09 - 007 CONSIDER RENNOVATION PROJECTS

Items: Bids on renovation projects  
Consideration: Discuss projects and bids

2021 - 09 - 008 CONSIDER ASSIGNMENT OF BOARD OF DIRECTOR SEATS

Items: Board of Director Assignments by entity  
Consideration: Approve as presented

2021 - 09 - 009 CONSIDER APPOINTMENT OF AG COMMITTEE FOR 2022

Items: Slate of Nominees  
Consideration: Approve as presented

2021 - 09 - 010 CONSIDER DISASTER RECOVERY POLICY

Items: Disaster Recovery Policy  
Consideration: Approve as presented

2021 - 09 - 011 CONSIDER PUBLIC COMPLAINT POLICY

Items: Public Complaint Policy  
Consideration: Approve as presented

RECEIVED AND FILED  
FOR POSTING  
At 10:15 O'Clock AM  
SEP 10 2021  
JACKIE ENSEY Co. Clerk  
STEPHENS COUNTY TEXAS  
BY Jackie Ensey

2021 - 09 - 012 CONSIDER PERSONNEL MATERS

In accordance with the Texas Open Meetings Act (Sb Ch D & E of Ch 551 Tex. Govt. Code), the Board may enter closed a closed meeting to deliberate any subject authorized by Subchapter D and listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in the closed meeting will be taken in an open meeting held in accordance with the Texas Open Meeting Act.

2021 - 09 - 013 CHIEF APPRAISER REPORT

- Update of office activities and progress
- Update on mineral study
- Update on tax base analysis
- Upcoming training schedule
- Update on new appraiser

2021 - 09 - 014 APPROVE ADJOURNMENT

Items: None  
Consideration: Approve as presented

Items do not have to be taken in the same order as shown on the agenda.

Public Notice is given that the Stephens County Appraisal District Board of Directors reserves the right and may elect to go into a closed meeting at any time during the meeting in order to discuss any matters listed on this agenda, as authorized by the provisions of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code. Before any closed session is convened, the Presiding Officer will publicly identify the section(s) of the act authorizing the closed session. All final votes, actions, or decisions will be taken in open session.

  
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CHIEF APPRAISER IN TRAINING  
STEPHENS COUNTY APPRAISAL DISTRICT

RECEIVED AND FILED  
FOR POSTING  
At 10:30 Clock AM  
SEP 10 2021  
JACKIE INSEY CO. CLERK  
STEPHENS COUNTY, TEXAS  
By Jackie Insey