

# STEPHENS COUNTY APPRAISAL DISTRICT

201 S Rose Ave. P. O. Box 351  
Breckenridge, TX 76424

GARY ZEITLER RPA, RTA, CCA  
CHIEF APPRAISER

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## BOARD OF DIRECTORS NOTICE OF PUBLIC MEETING

The Stephens County Appraisal District Board of Directors will meet in a public meeting on **Tuesday, June 8, 2021** at **7:30 AM** and it will be held in the District's office at 201 S. Rose Ave, Breckenridge, Stephens County, Texas.

## MINUTES

### In Attendance:

#### Board Members

Jerry Toland  
Tom Cyprian  
Ted Goldsmith  
Roy Russell  
Parker Wylie

#### Staff

Will Thompson  
Linda Carrington

#### Entities

Bryan Allen

#### Others

Gary Zietler

### AGENDA


- 2021-06-001 CALL TO ORDER  
Meeting called to order at 7:36 am
- 2021-06-002 ESTABLISH A QUORUM  
A quorum was established.
- 2021-06-003 PUBLIC COMMENT  
None
- 2021-06-004 CONSIDER MINUTES FROM STEPHENS COUNTY APPRAISAL DISTRICT MIUTES FOR THE BOARD OF DIRECTORS MEETING HELD MAY 11, 2021.  
**Motion: Approve as written**  
Moved by: Parker Wylie  
Second by: Tom Cyprian  
Passed: 5-0
- 2021-06-005 FINANCIAL REPORTS  
Items: Monthly report for May 2021; YTD Budget Report  
Consideration: Approval of district financial reports  
**Motion: Approve as presented**  
Moved by: Tom Cyprian  
Second by: Roy Russell  
Passed: 5-0
- Consideration: Approval of 2020 Audit Report presented by Cameron Gulley on May 11, 2021  
**Motion: Approve as presented**  
Moved by: Parker Wylie  
Second by: Tom Cyprian  
Passed: 5-0

- 2021-06-006      CONSIDER RENNOVATION PROJECTS AND ESTIMATES/BIDS  
Items:            Bids from contractors on repair and improvements to building.  
Consideration:   Approval/Award of bids for renovation and improvement projects  
**Motion:**        **Award bid to Calvary Roofing to replace roof**  
Moved by:        Roy Russell  
Second by:       Tom Cyprian  
Passed:           5-0
- 2021-06-007      FIRST CONSIDERATION OF PROPOSED 2022 BUDGET  
Items:            Itemized Budget Request  
Consideration:   This budget will be forwarded to the taxing entities on June 15, 2021 for their  
                         consideration and input  
**Motion:**        **Approve preliminary budget to be sent to entities for consideration**  
Moved by:        Parker Wylie  
Second by:       Tom Cyprian  
Passed:           5-0
- 2021-06-008      CHIEF APPRAISER REPORT  
- Preliminary Values Report  
                     Discussed results of appeal and next steps in the process  
  
- Appraisal Process Update  
                     Discussed initial protest and what to expect over the coming weeks  
  
- IT Upgrade Reports  
                     Discussed progress on IT upgrades
- 2021-06-009      CONSIDER NEXT MEETING DATE  
Consideration:   7:30 AM on July 13, 20201  
**Motion:**        **Approve the date and time for the next meeting**  
Moved by:        Roy Russell  
Second by:       Parker Wylie  
Passed:           5-0
- 2021-06-010      CONSIDER AND/OR APPROVE ADJOURNMENT  
Consideration:   Adjournment  
**Motion:**        **Adjourn the meeting**  
Moved by:        Tom Cyprian  
Second by:       Roy Russell  
Passed:           5-0

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Minutes were taken by William Thompson, Chief Appraiser in Training.

Minutes approved this \_\_\_\_ day of \_\_\_\_\_, 2021

  
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Jerry Toland, BOD Chairman

  
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Ted Goldsmith, BOD Secretary