

STEPHENS COUNTY APPRAISAL DISTRICT

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Breckenridge, TX 76424

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CHIEF APPRAISER

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MINUTES

A meeting of the Stephens County Appraisal District Board of Directors, a governmental entity, organized under the laws of the State of Texas, met at the principal office in the City of Breckenridge, County of Stephens, State of Texas on **Tuesday, February 2, 2021 at 7:30 AM.**

In Attendance:

SCAD Board Members Present

Jerry Toland, Chairman
Parker Wylie, Member
Roy Russell, Member
Ted Goldsmith, Secretary
Tom Cyprian, Member

Also Present

Linda Carrington, Asst Cf Interim Appraiser
Will Thompson, Chief Appraiser in Training
Cristie Latham, SC Tax Assessor

- 2021 – 001 **CALL TO ORDER**
Called the Meeting to order at 7:32 AM
- 2021 – 002 **ESTABLISH A QUORUM**
A quorum is established (5 of 5 Board members)
- 2021 - 003 **PUBLIC ACCESS**
No comments
- 2021 – 004 **DISCUSS, CONSIDER AND/OR APPROVE MINUTES FROM STEPHENS COUNTY APPRAISAL DISTRICT MIUTES FOR THE BOARD OF DIRECTORS MEETING HELD DECEMBER 28, 2020.**
Motion: Accept as presented
Moved: Parker Wylie
Second: Tom Cyprian
Vote: 5-0
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- 2021 -006 **DISCUSS, CONSIDER AND/OR APPROVE RENNOVATIONS CONTRACT AS PRESENTED BY REATHERFORD CONSTRUCTION**
Consideration: Prices were presented to replace lighting, paint ceiling, and renovate a closet in the center of the building. Board requested a budget study to examine the overage from the previous year's budget before making a commitment on spending additional funds.
Motion: Table until budget study is completed and presented
Moved: Parker Wylie
Second: Ted Goldsmith
Vote: 5-0
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- 2021 – 005 **DISCUSS, CONSIDER AND/OR APPROVE FINANCIAL REPORT FOR DECEMBER 2020**
Motion: Accept as presented
Moved: Tom Cyprian
Second: Ted Goldsmith
Vote: 5-0

2021 – 007 DISCUSS, CONSIDER AND/OR APPROVE AGRICULTURE COMMITTEE REPRESENTATION
Consideration: Staff presented the nomination of three members for the Agriculture committee, all returning members, and all have agreed to serve again:
Roger Tonne
Randy Boaz
Jim Thompson
Motion: Accept as presented
Moved: Ted Goldsmith
Second: Tom Cyprian
Vote: 5-0

2021 – 008 DISCUSS, CONSIDER AND/OR APPROVE APPRAIASAL REVIEW BOARD REPRESENTATION
Consideration: Staff presented the nomination of three members plus an alternate for the 2021 Appraisal Review Board:
Scott Harris
Sally Satterwhite
Luke Grider
Eric Brennan
Motion: Accept as presented
Moved: Parker Wylie
Second: Roy Russell
Vote: 5-0

2021 – 009 DISCUSS, CONSIDER AND/OR APPROVE ARMSTRONG CONSULTING CONTRACT
Consideration: Staff presented the retainer and fee schedule for Armstrong & Armstrong Law Offices for the 2021 ARB. The firm was utilized in 2020 both in consulting and defense.
Motion: Retain Armstrong & Armstrong as the legal firm for the 2021 ARB Hearings
Moved: Ted Goldsmith
Second: Parker Wylie
Vote: 5-0

2021 – 010 CHIEF APPRAISER REPORT

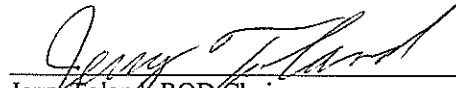
- Decrease in Employer Contribution to TCDRS
Staff reported a decrease in the employer match portion to TCDRS from 12.02% in 2020 to 6.49% in 2021
- Truth in Taxation Options
Staff is requesting proposals from Southwest Data and BIS to produce the Truth in Taxation website to meet SB2 requirements. Recommendations will be made at next board meeting.
- Election of Board Members
Staff is examining a board configuration to appointed terms by tax entity versus the election system that is currently in place. Information will be reported to the board as necessary.
- Information Technology Concerns
Staff presented IT concerns that have surfaced, most specifically the age of the server. Costs will be gathered regarding IT upgrades and ongoing support and cost and presented at the next board meeting.
- 2020 MAPS Report
Staff presented the report to the board and discussed the initial score. Potential ramifications of the report were discussed. Board requested that staff develop a plan of action to correct what can be corrected for 2020 and to improve for 2021.

2021 – 011 DISCUSS, CONSIDER AND/OR APPROVE NEXT MEETING DATE
Motion: Next meeting date set for March 9, 2021 at 7:30 AM

2021 - 012

Moved: Tom Cyprian
Second: Roy Russell
Vote: 5-0
DISCUSS, CONSIDER AND/OR APPROVE ADJOURNMENT
Motion: To adjourn the meeting
Moved: Tom Cyprian
Second: Parker Wylie
Vote: 5-0

Minutes approved this 9 day of MARCH, 2021



Jerry Toland, BOD Chairman



Ted Goldsmith, BOD Secretary